

MONROE COUNTY SHOOTERS CONSTITUTION AND BY-LAWS

ARTICLE I – NAME

The name of this organization shall be Monroe County Shooters. The organization may also be referred to as Monroe Shooters or MCS in public materials and correspondence. The organization is organized in accordance with the Tennessee Code Annotated, Title 48, as amended. The organization has not been formed for the making of any profit or personal financial gain. The assets and income of the organization shall not be distributable to, or benefit the Officers, Board of Directors, or other individuals. The organization is organized exclusively for purposes subsequent to section 501(c)(3) of the Internal Revenue Code.

ARTICLE II – PURPOSE

The purpose of Monroe County Shooters is to promote and encourage organized clay target shooting among our youth athletes; to increase the knowledge of safe handling and proper care of firearms; to forward the development of those characteristics of honesty, fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship; to provide instruction to develop skills and opportunities for our athletes to enjoy clay shooting sports as the beginning of a lifelong sport; and to impart life skills that will benefit society. These athletes will learn through organized practices and through competition.

ARTICLE III – MEMBERSHIP

Membership in MCS may be as athlete, coaches and adult volunteers. The total number of members in any of these categories may be limited by the Board of Directors and will be based on the size and availability of practice facilities and/or qualified coaches.

- I. Athletes will be admitted membership to MCS as part of the Tennessee Scholastic Clay Target Program (TNSCTP) or USA Shooting, and will be subject to the rules and regulations of these governing bodies.
- II. Coaches and adult volunteers will be subject to the same rules and standards determined by TNSCTP and/or USA Shooting. This may include required background checks, specialized trainings and certifications. These costs and responsibilities will be borne by the coaches and volunteers, not MCS.
- III. Violation of Codes of Conduct or ethics as prescribed by TNSCTP and/or USA Shooting and/or MCS shall make the member subject to immediate dismissal without review. The Board of Directors has the authority to remove any athlete, parent, adult volunteer,

coach, or board member. Any person in a capacity so described that compromises the success of MCS will be removed by simple majority vote.

- IV. Any member is free to leave and disassociate from MCS without fear of retribution, retaliation or harassment, but fees paid may not be refunded except in special circumstances. Such refunds must be approved by two (2) of the three (3) officers.

ARTICLE IV – DUES

- I. Dues shall be established each year by the Board of Directors and published to the members. Dues must be paid prior to any participation with MCS.
- II. Some additional fees and costs may be covered by fundraising activities, which shall be directed by the Board of Directors. These include, but are not limited to, uniform costs, ammunition, and competition entry fees. Costs not covered by fundraisers will be the responsibility of the individual member.

ARTICLE V – OFFICERS, BOARD OF DIRECTORS

- I. The organization shall be managed by a Board of Directors made up of seven (7) members: President, Secretary, Treasurer, and four (4) Board Members.
- II. Members of the Board of Directors shall be elected annually. Each member shall serve a term of three (3) years, or until a successor has been elected and qualified.
- III. The organization's officers shall consist of the President, Secretary, and Treasurer.
- IV. The President will act as the Chairman of the Board and shall be the chief executive officer. The President shall preside at all meetings of the Board of Directors. The President will also serve as the Head Coach. In the event of the resignation or other removal of the President from the Board of Directors, all documents and records must be surrendered to the Secretary within one (1) week of the official resignation/removal. The President shall also be removed from all accounts immediately.
- V. The Secretary shall give notice of all meetings of the Board of Directors, shall keep an accurate list of the directors and all members, and shall have the authority to certify any records, or copies of records, as the official records of the organization. The Secretary shall maintain the minutes of the Board of Directors' meetings and all committee meetings. In the event of the resignation or other removal of the Secretary from the Board of Directors, all documents and records must be surrendered to the Board of Directors within one (1) week of the official resignation/removal. The Secretary shall also be removed from all accounts immediately.
- VI. The Treasurer shall be responsible for conducting the financial affairs of the organization as directed and authorized by the Board of Directors, and shall make reports of the

organization's finances at each regular called meeting of the Board of Directors. The financial records shall be made available to any member upon request. In the event of the resignation or removal of the Treasurer, all account information, records, and payment methods shall be surrendered to the Board of Directors within one (1) week of the official resignation/removal. The Treasurer shall also be removed from all accounts immediately.

- VII. The Board of Directors shall have general supervision and control of all activities of the organization. This includes, but is not limited to, the Board's pre-approval of the dissemination of information before it is made public by members, parents and/or adult volunteers on behalf of the organization, such as press releases, submission of articles or photographs to news media or publications, posts and notifications made on social media such as Facebook, Twitter, Instagram, etc.
- VIII. To prevent a conflict of interest, no two (2) members of the Board shall be of immediate relation (i.e.: spouses, siblings, or parent/child).
- IX. Coaches and adult volunteers are not officers, but may be consulted and asked to perform duties on behalf of the officers with the consent of the Board of Directors.
- X. Participation by the members of the Board of Directors is voluntary and without compensation.
- XI. A member of the Board of Directors shall be subject to removal, with or without cause, at a meeting called for that purpose. Any vacancy that occurs on the Board of Directors, whether by death, resignation, removal or any other cause, may be filled by the remaining members of the Board of Directors.
- XII. Resignation of a director must be done in writing and presented to the Board of Directors in a timely manner.
- XIII. A vacancy in the Board of Directors will be filled at the earliest opportunity by a majority vote of the remaining members of the Board.

ARTICLE VI - ELECTIONS

- I. Elections are to be held annually after Nationals so as not to disrupt the shooting season. Votes are based on and limited to one vote per family.
- II. Individuals interested in becoming a board member should submit their name to the Secretary no later than thirty (30) days prior to elections. If elected, a background check as mandated by SCTP is required prior to installation as a board member. If the background check is not approved by SCTP, the individual elected will be unable to serve on the board.

- III. Candidates for President/Head Coach are required to serve as a MCS board member for at least one (1) year prior to being eligible for this position.
- IV. The officer/board member election rotation shall be as follows beginning in 2017, and repeating every three (3) years:

Beginning 2017:	Elect President/Head Coach and Board Member #1
2018	Elect Secretary and Board Members #2 & #3
2019	Elect Treasurer and Board Member #4
- V. In the event of a tie vote, the Board of Directors will break the tie. The candidate's vote will be excluded for the tie breaker if the candidate is a member of the board at the time of the election.
- VI. Voting will be by secret ballot and will be counted by the Secretary.

ARTICLE VII – FACILITY

MCS will have a “home range” which shall serve as practice headquarters.

The home range for MCS is the Chilhowee Rod & Gun Club in McMinn County, Tennessee.

ARTICLE VIII – MEETINGS

- I. Meetings shall be held on a quarterly basis or as needed at a location to be determined by the Board.
- II. The Secretary shall keep meeting records and at the beginning of each meeting present the previous meeting’s minutes to the Board of Directors. The Treasurer shall submit a financial report at the scheduled meetings.
- III. Quorum – Five (5) of the seven (7) members of the Board of Directors shall constitute a quorum at a meeting. The Board members present at a meeting represented by a quorum may continue to transact business until adjournment, even if the withdrawal of some Board members results in representation of less than a quorum. In the instance where five members are unable to attend in person, attendance by telephone will be allowed for special circumstances.
- IV. Special meetings may be requested by the President or the Board of Directors.

ARTICLE IX – FISCAL

The fiscal year shall be September 1 to August 31 in coincidence with the TNSCTP operational year. The Treasurer shall submit an annual financial report to the Board of Directors at the end of each fiscal year.

All distribution of funds shall be done from the organization's account and will require two (2) signatures of the officers of the organization. The account shall be reconciled by the Treasurer and the reconciliation be reviewed and signed off on by a second Board member. Also, the reconciliations shall be made available at the next regularly called meeting.

All contractual financial obligations and accounts must be voted on and approved by the Board of Directors either during a regular business meeting or a special called meeting for that purpose.

ARTICLE X – DISSOLUTION

A majority vote by the Board of Directors is required to dissolve the organization. Any outstanding debts must be paid upon dissolution either out of funding or sale of assets. Remaining assets must be passed on to a non-profit youth shooting program at the direction of the Board.

ARTICLE XI – AMENDMENTS

Proposed amendments must be submitted to the Board of Directors and approved by a majority vote of the existing Board.

Adopted this 22nd day of August, 2017.

Christy Hughes
Secretary